

1 Choose the correct answer:

1. Peg Keiner is from ....
   a. New York b. Chicago c. China
2. Ms. Keiner is a Global Goals Ambassador for the ....
   a. United States b. United Nations c. United Emirates
3. Ms. Keiner is .... at a school in Chicago.
   a. the Director of Innovation
   b. an explorer c. an ambassador
4. Personal protective equipment (PPE), such as ....
   a. facemasks b. disposable gloves c. a & b
5. Ms. Keiner used an app called .... to collect data about PPE litter.
   a. the Debris Tracker b. Zoom c. Satellite
6. The Debris Tracker app records the location with ....
   a. VPN b. GPS c. IMS
7. Ms. Keiner piloted social media campaigns on .... to encourage followers to collect PPE
   a. Twitter b. Instagram c. a & b
8. The data uploaded by Ms. Keiner, her colleagues, and her followers is in the form of .... that showing the different kinds of debris.
   a. GPS map locations b. infographics c. a & b
9. The Egyptian Ministry of Environment started "Go Green" initiative in 2019, on the basis of ....
   a. social studies b. social responsibility c. a & b
10. Egypt's "Go Green" initiative spreads awareness of .... issues .
    a. technological b. health c. environmental
11. Ms. Keiner's students collect data on litter and .... them.
    a. share b. analyze c. delete

12. Ms. Keiner used the .... #trackingppe on twitter and Instagram.
   a. posts b. tag c. hashtag

2 Put (✓) or (✗):

1. Peg Keiner is a biologist. ( )
2. PPE is an abbreviation for personal protective equipment. ( )
3. The Debris Tracker app can be downloaded on your phone for free. ( )
4. Ms. Keiner was collecting litter data alone. ( )
5. Twitter and Instagram are common social media platforms. ( )
6. Ms. Keiner teaches third- through fifth-grade students to use Instagram. ( )
7. The "Go Green" initiative covers 36 environmental issues. ( )
8. The data uploaded to the Debris Tracker was analyzed and the results were used by researchers. ( )
9. Peg Keiner decided to spread awareness of the dangers of litter. ( )
10. The "Go Green" initiative was started by the Egyptian Ministry of Environment in 2019. ( )
11. The "Go Green" initiative spreads awareness of environmental issues. ( )

3 Complete the following sentences using the words between the brackets:

(Debris Tracker - #trackingppe - PPE - Go Green - Twitter)

1. .... spreads awareness of environmental issues.
2. .... includes facemasks and disposable gloves.
3. Ms. Keiner uses the .... app to upload a lot of data about PPE litter.
4. Ms. Keiner used the hashtag .... and piloted social media campaigns to encourage followers in 60 countries.
5. .... is one of the famous social media platforms.





1 Choose the correct answer:

1. The ability to engage with others online is one of my .... as a digital citizen.
   a. responsibilities b. rights c. privacy
2. One of the responsibilities you have as a digital citizen is to ....
   a. ensure safe sharing online.
   b. respect various sources c. a&b
3. You can access information online as this is one of your .... as a digital citizen.
   a. responsibilities b. rights c. privacy
4. You should exhibit .... behavior in interactions with others online.
   a. positive b. negative c. a&b
5. Respecting others' privacy is one of your .... as a digital citizen.
   a. rights b. responsibilities c. piracy
6. One of the ways to respect online sources is .... them.
   a. to ignore b. by crediting c. to download
7. Peg Keiner uses .... to spread information about how to safely get rid of the problem of PPE.
   a. social media b. WhatsApp c. the EKB
8. You can use the internet via .... to help others and contribute in social activities.
   a. YouTube b. social media c. the EKB
9. There are many information sources online, such as ....
   a. videos b. articles c. a&b
10. Make sure the information you share and its purpose are ....
    a. clear b. unreliable c. personal
11. If a site is spreading false or harmful information, you should ....
    a. proceed visiting that site
    b. stop visiting that site. c. stop visiting the internet

12. Companies help others by addressing environmental concerns or supporting important causes. This is called ....
    a. CSR b. GPR c. PPE
13. Many companies include CSR tasks as part of their ....
    a. money plan b. business plan c. corporate plan

2 Put (✓) or (✗):

1. One of my responsibilities as a digital citizen is protection from piracy. ( )
2. As a digital citizen, you have the right to use the internet whenever you want.. ( )
3. You shouldn't exhibit positive behavior in interactions with others. ( )
4. Peg Keiner uses Twitter to help people safely get rid of the problem of PPE. ( )
5. The factors affecting climate change are considered one of the most important social issues. ( )
6. You should spread false information. ( )
7. Being socially responsible includes being don't care of the websites you use. ( )
8. Be sure not to spread false information. ( )
9. Corporates use the internet to help others. ( )
10. CSR is an abbreviation for corporate social responsibility. ( )

3 Complete the following sentences using the words between the brackets:

(fighting pollution - Privacy -positive- CSR - Respecting other's privacy)

1. .... is one of your rights as a digital citizen.
2. .... is one of your responsibilities as a digital citizen.
3. You should exhibit .... behavior in interactions with others.
4. We have social responsibility to help solve social issues, such as ....
5. .... means that companies support others by supporting important causes.



1 Choose the correct answer:

1. If you're communicating with your teacher, you should use ....
   a. jokes b. titles c. his first name
2. If you haven't met the person you're writing to, state your reason for sending the message ....
   a. up front b. back-end c. downward
3. When you're communicating with a person of authority, you should ....
   a. be respectful b. avoid making jokes c. a&b
4. If you're communicating with a peer you don't know well, be sure to use their ....
   a. first name b. nick names c. abbreviations
5. If you are writing to a person that you have never met, you should .... yourself first.
   a. introduce b. produce c. engage
6. It's ok to be casual in tone, if you're communicating with ....
   a. a person in authority
   b. a family member
   c. an unknown person
7. When you are making a video chat with your friend, your emotions will be ....
   a. visible
   b. invisible
   c. no correct answer

8. In nonverbal communication like sending text messages, the meaning may be ....
   a. interpreted successfully
   b. misinterpreted negatively
   c. clear
9. Nonverbal communication doesn't show ....
   a. eye contact b. gestures or posture c. a&b
10. Even in more formal situations, it's usually safe to use .... positive emojis.
    a. zero b. one or two c. more
11. You can be conversational when you are communicating online using ....
    a. familiar words that add warmth b. contractions
    c. a&b

2 Put (✓) or (✗):

1. Be polite and respectful when communicating with your grandfather. (   )
2. Be clear about your message, when writing to someone for the first time. (   )
3. Use nicknames if you're communicating with a classmate you don't know well. (   )
4. Abbreviations and nicknames are appropriate to communicate with strangers. (   )
5. You should always be respectful when communicating with others. (   )
6. You can be more casual in tone with your teacher. (   )
7. When you are writing a message, your emotions will be visible to everyone. (   )
8. When you are on a video call, your feelings are invisible. (   )

9. Nonverbal communication is lost online. ( )
10. In formal situations, you should not use emojis. ( )
11. If you're not sure of using emojis, only use them if the person you are communicating with uses them first. ( )

3 Choose from column (A) what suits it in column (B):

Column (A)	Column (B)
1. Use titles	a. if you're communicating with a classmate you don't know well.
2. You can be more casual in tone.	b. if you haven't met the person you're writing to.
3. Don't abbreviate the name	c. if you're writing to your friend.
4. Introduce yourself	d. when communicating online.
5. Avoid negative words	e. when you are communicating with a teacher.

1. .... 2. .... 3. ....
4. .... 5. ....



1 Choose the correct answer:

1. .... is an example of reliable online libraries
   a. Alexandria Digital Library
   b. Egyptian Knowledge Bank
   c. a & b

2. .... provides one of the largest collection of online educational resources all over the world.
   a. The EKB b. Wikipedia c. ADL

3. The EKB and ADL websites have specialized ....
   a. personal information
   b. search engine c. a &b

4. .... help(s) you to save time and find information easily.
   a. Icons b. Menus c. URL

5. You can click on .... to reach other sections or webpages.
   a. icons b. menus c. About link

6. Egyptian Knowledge Bank has content suitable for ....
   a. children only b. teachers only c. all ages

7. .... includes short pieces of information about the website.
   a. Icons b. Menus c. About link

8. .... allow(s) visitors to contact or learn more about the people involved in a website.
   a. About link b. Contact link c. a&b

9. .... is a software programs that is used to create websites.
   a. WordPress b. Excel c. PowerPoint

10. When you start creating your website, you can choose ....
   a. a blank template b. a pre-loaded template c. a&b

2 Put (✓) or (✗):

1. The Alexandria Digital Library is considered one of the unreliable online resources. ( )
2. EKB includes articles, dictionaries, encyclopedias, and videos. ( )
3. The Egyptian Knowledge Bank allows free access to all Egyptian citizens. ( )
4. Helpful websites have search engines inside the website. ( )
5. You can't download files from the EKB website. ( )
6. The EKB offers material that is subject to copyrights. ( )
7. Contact and About fields are difficult to find. ( )
8. The EKB has safe and accurate resources. ( )
9. It is recommended to make your site visually appealing and be user friendly. ( )
10. Websites menus waste more time when you search for information. ( )

3 Choose from column (A) what suits it in column (B):

Column (A)	Column (B)
1 EKB	a. Click on it to reach other sections or webpages.
2 Icon	b. You can choose it, when you start creating your website.
3 Menu	c. Save your time when you are looking for general information.
4 WordPress	d. It's a software that is used to create websites.
5 A blank template	e. It contains reliable and accurate resources.

1 .... 2 .... 3 .... 4 .... 5 ....



Al-Faez Questions



★ First: Complete from words between brackets:

(United Nations - Debris Tracker - GPS - PPE - facemasks)

1. (Personal protective equipment), such as … and disposable gloves.
2. She is educates third- through fifth-grade students on the impact of different types of litter, and ……, on the environment.
3. The data is stored on the ………….. website and is available for anyone to download and analyze.
4. (Peg Keiner) is a Global Goals Ambassador for the …. Association Chicago Chapter.
5. Ms. Keiner took a photo of the litter and recorded where she found it location with ……..

★ Second: Put (✓) or (×):

1. Ms. (Peg Keiner) is from Cairo in the Egyptian Arabic Republic. (   )
2. Maintaining a clean environment is your a social responsibility. (   )
3. Anyone can't download Debris Tracker app on her phone for free. (   )
4. Egypt's "Go Green" initiative emphasizes each citizen's role in protecting the environment. (   )



Al-Faez **Questions ?**



★ First: Complete from words between brackets:

(digital citizen - Privacy - responsibility - Corporate social responsibility - Social responsibility)

1. .... is the express your opinions in a positive way. And connect with people in person, and respect their opinions.
2. .... (CSR), is the use internet to help others, and supporting important causes.
3. I can use my rights and responsibilities as a ...... to communicate with others.
4. .... is a digital citizen's right.
5. Ensure safe sharing online is ....

★ Second: Put a tick (✓) in front of the rights enjoyed by each digital citizen:

1. Provide and access information online. ( )
2. Exhibit positive behavior in interactions with others. ( )
3. Respect others' privacy. ( )
4. Respect various sources. ( )
5. Ability to use the internet when you need to. ( )



Al-Faez Questions



★ **First: Choose the correct answer from between brackets:**

1. When you are on a ....., your emotions will be visible to everyone.
(message – video call – sound clip)

2. It's important to be positive when ......
(Laptop – Internet – communicating online)

3. For .... Online Communication, use full sentences, proper grammar and correct spelling. (message – Positive – negative)

4. If you're communicating with your ...... be polite and respe... l.
(teacher – Father – All of the above)

5. ..... add tone and emotion. Even in more formal situations while communicating online. (Emojis – phone – Computer)

★ **Second: Put (✓) or (×):**

1. Do not be polite and respectful if you are communicating with an authority figure. (   )
2. Your feelings are difficult to convey through written messages sometimes. (   )
3. For Positive Online Communication, be conversational و add warmth with familiar words, contractions and personal pronouns. (   )
4. Abbreviations or nicknames are only appropriate between close friends, while communicating online. (   )



Al-Faez **Questions**



★ First: Complete from words between brackets:

(Search engine - WordPress - online libraries - Icons - blank template)

1. The Alexandria Digital Library, and the Egyptian Knowledge Bank are examples of reliable ....
2. .... software are used to create websites.
3. When you start creating a website, by **WordPress** software, choose a ..... or choose one of the software's pre-loaded templates.
4. There are ..... inside the EKB website directly within a web page.
5. .... can be clicked to reach other sections or webpages.

★ Second: Put (✓) or (×):

1. The Egyptian Knowledge Bank (EKB) contain the world's largest collection of online educational resources. ( )
2. Menus Help you to find information in less time. ( )
3. When creating a website, be sure to consider the photos and videos, and font size/type. ( )
4. The Egyptian Knowledge Bank offers insecure and not accurate sources. ( )
5. The Egyptian Knowledge Bank is not allow free access for all Egyptian citizens. ( )

Lesson 1: Explorer in Action



Beg Keiner

From Chicago, United States

-Explorer for National Geographic

-She is a Global Goals Ambassador for the United Nations

-Director of Innovation at a school in Chicago

-من مدينة شيكاغو بالولايات المتحدة الأمريكية

- مستكشفه فى منظمة ناشيونال جيوجرافيك وسفيرة للأهداف العالمية بالأمم المتحدة

- مديرة للابتكار بإحدى المدارس فى شيكاغو

-She noticed that there was a lot of litters from COVID PPE

(Personal protective equipment) such as facemasks and gloves

لاحظت وجود كم كبير من مخلفات معدات الوقاية الشخصية مثل الكمامات الواقية والقفازات

- Keiner decided to help spread awareness of the dangers of litters, after COVID-19 pandemic in 2020.

قررت المساعدة فى نشر الوعى بمخاطر المخلفات وذلك بعد تفشى جائحه كورونا عام2020

MS Keiner used an app (Debris tracker)

It is a free application that can be downloaded from a mobile phone

- استخدمن تطبيق متعقب المخلفات فهو تطبيق مجاني يمكن تنزيله من على الهاتف المحمول

- MS Keiner took a photo of the litters and recorded where she found it via the global positioning system (Gps), and users can view and collect this data

- كانت تقوم بالتقاط صورا للمخلفات ثم تسجيل موقعها باستخدام GPS

- and she described the kind of litters (paper - plastic...) and sending location data. Her students in the third to fifth grade helped her in that, as she teaches them how to use the application.

وكانت تقوم بجمع البيانات عن المخلفات وتصويرها ووصفها (ورق – بلاستيك ...) وارسال بيانات الموقع الجغرافي

وساعدها في ذلك طلابها في الصف الثالث حتى الخامس حيث علمتهم كيفية استخدام التطبيق .

MS Keiner used the hashtag #trackingppe
On social media sites such as Twitter and Instagram

اطلقت هاشتاج بعنوان " تعقب معدات الوقاية الشعبية » على مواقع التواصل الاجتماعي مثل تويتر وانستجرام

After collecting data from the litters, she used to make infographics to analyze the data as she used it .she used GPS maps

بعد جمع البيانات من المخلفات كانت تقوم بعمل رسوم بيانية لتحليل البيانات كما استخدمت خرائط نظام تحديد المواقع العالمي



In 2019, the Egyptian Ministry of Environment started the "**Go Green**" Initiative

اطلقت وزارة البيئه المصرية عام ٢٠١٩ "مبادرة اتحضر للأخضر"

This initiative part of
the National Sustainable Development Strategy, Egypt 2030, and includes 63 environmental issues.

تأتي هذه المبادرة في إطار الاستراتيجية القومية للتنمية المستدامة مصر2030 **وتشمل** 63 **قضية بيئية ،**

To spread awareness of environmental issues and to emphasize each citizen's role in protecting the environment and natural resources

لنشر الوعى بالقضايا البيئية والتأكيد على دور كل مواطن فى حماية البيئية و الموارد الطبيعية

Exercises

Question 1: Put a (true) or(false)

facemasks and gloves are examples of PPE litter .

Beg keiner is an explorer and innovation director at school in Chicago

spread awareness of environmental issues is not one of the goals of the Go Green initiative.

Big Kenner has spread awareness among the community of the dangers of litters by using technological tools.

One of the digital applications used in tracking litters is Debris tracker

Beg keiner has been collecting litters data alone .

Match from column (A) with the appropriate match from column (B):

(B)		(a)	
GPS	a	An application used to collect data on PPE litters	1
Debris tracker	B	recorded location of litters through it	2
COVID 19 pandemic	c	from social media platforms	3
Twitter and Instagram	D	The main reason why Big Kenner decided to help spread awareness among people	4

Question 3: Choose the correct answer from the following:

1- One of the digital tools that shows the data used that is collected to spread awareness of the dangers of litters.
A - Graphs **B - GPS maps** **C - A, B together**

2- .... It is considered one of the initiatives that the Egyptian Ministry of Environment has taken care of to spread awareness of the dangers of litters.
A - Go green **B - tracking PPE** **C - Debris tracker**

3 - must be link Debris Tracker with a .... to send location data.
a -GPS **b – GPR** **c - tracker**

4 - Beg Keiner used .... On social media sites called #trackingPPE
a -Tag **b - hashtag** **c – initiative**

5 -One of the social media platforms that used Beg Keiner ....
A - Twitter **B – Instagram** **C - A, B Together**

6 -Beg Keiner recorded the data and locations of the litters by an application ....
c-YOUTUBE **B-GPS** **A- Debris tracker**

Lesson 2 (Digital Citizenship and Social Responsibility)

Digital citizen has rights and responsibilities

responsibilities	Rights
Respect others' privacy	Privacy
Respect various sources	Protection from piracy
exhibit positive behavior when interact with others	ability to engage with others online
Ensure safe sharing online	Provide and access information online
	Use the Internet anytime and anywhere

المسئوليات	الحقوق
- احترام خصوصية الآخرين	- الخصوصية
- احترام المصادر المتنوعة	- الحماية من القرصنة
- اظهار سلوك ايجابى عند التعامل مع الأخرين	- القدرة على التفاعل عبر الأنترنت
- الحرص على التشارك الأمن عبر الانترنت	- مشاركة المعلومات
	- استخدام الانترنت فى أى وقت وأي مكان

Social Responsibility:
Helping others through social media and to solve some social issues like (improving Health care -fighting pollution–the Factors affecting climate change)

المسئولية الاجتماعية :

مساعدة الآخرين عبر وسائل الاتصال الاجتماعى والمساهمة فى حل بعض القضايا الاجتماعية

مثل (تحسين الخدمات الصحية - مكافحة التلوث – العوامل المؤثرة فى تغير المناخ)

Express your opinions in positive way freely and respect others

- عبر عن آراءك بطريقة ايجابية حرية وباحترام لرأى الأخرين

- Accurate sources must be used, easy to understand and clear information
- You must use credit source and safe sites

- يجب استخدام المصادر الدقيقة ويسهل فهمها ووضوح المعلومات

- يجب استخدام المصادر الموثوقة والآمنة

Stop visiting the site spread a harmful information

يجب التوقف عن زيارة المواقع التى تنشر معلومات ضارة

Corporate social responsibility (CSR)
Many companies include CSR tasks as a part of their business planes to help communities around the world

كذلك المؤسسات لديها مسؤليه إجتماعية من خلال تقديم الدعم للقضايا المجتمعيه الهامه ومعالجة القضايا البيئية .

Exercises

Question 1: Put a (true) or (false):

1 - No one could expresses about his opinions free via Internet

2 – Crediting source is not important when sharing the information via Internet.

3 -We must Respect others' privacy

4- One of your rights is a Protection from piracy.

5 - One of your rights Use content's others Without their permission

6 - One of social issues improving Health care

Question 2: Choose the correct answer:

1-from …………… as a digital citizen share information online safely.

Your rights **your responsibilities** **a, b together**

2-You must stop visiting websites that publish………………. information.

Reliable **Confirmed** **fake**

3-When communicating with others online, you must express your opinion in a……… way

Noisy **positive** **negative**

4-Social responsibility rests on …………………………..

citizen **companies** **a, b together**

5-Your rights while using the Internet ....

respecting others **Share reliable information** **protection from piracy**

Question 3: Write the word (**rights**) or (**responsibilities**) in front of the following:

protection from **piracy** on your files Personal ( )

respect others Privacy ( )

Ability to Use Internet when you need. ( )

Ensure safe sharing online. ( )

Ability to iteract with others via Internet. ( )

Lesson 3 Online communication

Writing and speaking style online is very important when communicating"

When communicating with your teacher or a person of authority, you must:

- be polite and respectful
- Use titles such as (Mr. - Mrs. – Dr ..)
- Avoid making jokes



عند التواصل مع معلمك أو شخص مسئول يجب عليك :

- أن تكون مهذباً
- استخدام الألقاب مثل السيد - السيدة - الدكتور
- تجنب الأسلوب الفكاهى

When communicating with someone you have not met before, you should:

- Introduce yourself
- Be clear about you're your message is about
- State your reason for sending the message up front

عند التواصل مع شخص لم تقابله من قبل يجب عليك :

- التعريف بنفسك أولاً
- كن واضحا فى موضوع رسالتك
- اذكر سبب ارسال الرسالة

When communicating with a peer or classmate you do not know well, you should:

- Use the Full first name
- don't abbreviate it or use nicknames (it for close friends)

عند التواصل مع زميل لا تعرفه جيدًا يجب عليك :

- استخدام الاسم الأول كاملا من دون اختصارات أو اسماء مستعارة

When communicating with a close friend of yours:

It is appropriate to use nicknames -

- it's Ok to be more casual in tone when writing but remember to be respectful

عند التواصل مع صديق مقرب إليك :

من المناسب استخدام أسماء مستعارة-

- من الممكن أن يكون أسلوب التواصل غير رسمى

Feelings and emotions are difficult to convey Text messages
It will be visible on video calls

- يصعب نقل المشاعر والانفعالات عبر الرسائل النصية عكس التواصل عبر الفيديو

Non-verbal communication is lost online communication because it does not clarify feelings

التواصل غير الشفهي يفقد خلال التواصل عبر الانترنت لأنه لا يوضح التعبيرات والمشاعر

- Positive words should be used when communicating
-Be conversational And use proper grammar l And correct spelling
- Use emojis to add tone and emotion even in formal situations
- Assume the best

- يجب استخدام عبارات ايجابية عند التواصل
- كن حواريًا واستخدم جملاً كاملة بقواعد نحوية واملائية صحيحة
- استخدم الرموز التعبيرية لإضافة التعبيرات والمشاعر حتى فى المواقف الرسمية
- افترض الأفضل وحسن الظن

Question 1: Put a (true) or (false):

You could show your feelings And your emotions during Text Messages

from ethics communication online that be polite.

no There is difference between communication face to face And Communication via text messages.

when communicated with your teacher You should making a jokes

One of the disadvantages of non-verbal communication is that it does not clarify the tone of voice.

It is not important to introduce yourself if you have not met the person you are messaging with before.

Question 2: Complete the sentences:

(Non-verbal communication - emojis -style Writing- video chat)

.... maybe use it to show feelings

.... very Important when communication via Internet.

when your use for .... Appear your feelings And your emotions which difficult to transport from during Text Messages.

.... lost online communication because it does not clarify feelings.

Lesson 4 (Information websites)

The Alexandria Digital Library and the Egyptian Knowledge Bank website are examples of reliable online libraries .

موقع مكتبه الاسكندرية الرقمية وبنك المعرفة المصرى من المصادر الالكترونيه الموثوقة

The Egyptian Knowledge Bank offers :

- The world's largest collection of online educational resources (books - articles - encyclopedias - dictionaries - video clips)
- Files can be downloaded to your device
- Content suitable for all ages
- Safe, accurate and copyrighted sources
- Free use for all Egyptians



- اكبر مجموعة من الموارد التعليمية عبر الانترنت (الكتب - المقالات - الموسوعات – القواميس - مقاطع الفيديو)

- إمكانية تنزيل الملفات على جهازك

- محتوى مناسب لجميع الأعمار

- مصادر أمنة وموثوقة وتخضع لحقوق النشر

- استخدام مجانى لجميع المصريين

helpful website features:

- Containing search engines provide results . EKB and ADL content have specialized search engine

تحتوى على محركات للبحث تمدنا بالنتائج المطلوبة . بنك المعرفة المصري له محرك بحث متخصص

- Containing Menus To find information about the content
Avoid scrolling and wasting time looking for general information
And Include clear titles and content information

- تحتوى على قوائم للعثور على المعلومات الخاصة بالمحتوى تجنب التمرير وهدر الوقت في البحث عن معلومات عامة و تتضمن عناوين واضحة ومعلومات خاصة بالمحتوى

- Icons To reach sections of pages or other pages

- أيقونات للوصول إلى أقسام الصفحات أو صفحات أخرى

-"Contact " and "About" field are easy to find so visitors can contact or learn more about the people involved in a website
About may includes taglines – short pieces of information to provide an overall theme of the website .

- صفحة، " تواصل معنا "للتواصل والاستفسار عن شئ ما بالموقع

- صفحة "عن الموقع"، تقدم لمحة عامة عن الموقع الالكترونى

To create a website:

To create websites we use programs such asWordPress

Choose a blank template or one of the pre-loaded program templates.

After choosing a template, you will have access to free design tools to create your website.

When creating a website be sure to consider the photos and videos and

font size / type

انشاء موقع الكتروني :

لإنشاء مواقع الويب نستخدم برامج مثل WordPress

1- اختر نموذج فارغ او احد نماذج البرنامج المحملة مسبقاً .

2- بعد اختيارك للنموذج ستتمكن من الوصول الي أدوات تصميم مجانية لإنشاء موقعك الإلكتروني .

3- لكي يكون موقعك سهل الاستخدام وجذاباً من حيث الشكل عليك مراعاة :

(الصور – مقاطع الفيديو – حجم الخط)

Homepage: It is the first screen a visitor sees when entering a website.

الصفحة الرئيسية : هي الشاشة الأول التي يراها الزائر عند الدخول الي الموقع الالكتروني .

exercises

Question 1: Put a (true) or (false):

Egyptian Knowledge Bank is considered the largest digital library provide us a lot of information.

WordPress one of the programs that used for create websites.

Egyptian Knowledge Bank content suitable for all ages.

You can't download files on your device from Egyptian Knowledge Bank.

when create a webpage should be easy to use and attractive.

Question 2: Choose the correct answer:

Egyptian Knowledge Bank It contains ……………… sources

a-Reliable **B-not Reliable** **c–stolen**

One of digital resources that provide Egyptian Knowledge Bank………..…..

a-encyclopedias **B-books** **c–a, b together**

......................example for reliable online libraries.

a-EKB **B-ADL** **c–a, b together**

programs like.............to create a web sites.

a-word Press **B-Google** **c-YouTube**

……………….field easy to find so visitors can contact or learn more about the people involved in a website.

a-Menus **B- Contact** **c- Google**

Question 4: Match from column (A) with the appropriate match from column (B):

(B)		(a)	
It is the first screen a visitor sees when entering a website	a	Icons	1
Avoid scrolling and wasting time looking for general information	B	About the site	2
To reach sections of pages or other pages	c	Homepage	3
may includes taglines – short pieces of information to provide an overall theme of the website	Dr	Menus	4



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (1)

Q1: Peg Keiner works as .... She is also an ambassador for the Global Goals at the United Nations

A	Director of innovation at a school	B	National Geographic Explorer	C	Both of them

Q2: One of the(PPE) from the Corona virus.......... . and disposable gloves

A	Facemasks	B	Helmet	C	PROTECTIVE WEAR

Q3: ...... application can be used to record data on litter locations and types...

A	Whatsapp	B	Debris Tracker	C	Gps

Q4: To launch a hashtag calling for reducing the use of plastic waste due to its bad impact on the environment, we use.

A	#stopplastic	B	#trackppe	C	#Gogreen

Q5: .... initiative spread awareness of environmental issues in Egypt.

A	Go green	B	a dignified life	C	100 million health

Q6:............... One of your most important responsibilities as a digital citizen

A	Privacy	B	Protection from piracy	C	exhibit positive behavior

Q7: One of your rights as a digital citizen is ....

A	Use the Internet when you need to	B	Respect various sources	C	ensure safe sharing online.

Q8: Stop visiting a website that publishes false or harmful information is considered

A	Digital Citizenship	B	Social Responsibility	C	respect for others

Q9: Internet and social media can be used to help others by ......

A	Contribute to social activities	B	awareness-raising	C	Both of them

Q10: To ask your teacher if he can help you with an assignment, use ....

A	Titles	B	Nicknames	C	jokes

Q11: You can use.......... to invite a close friend of yours to visit you on weekends.

A	Titles	B	Nicknames	C	official identification

Q12: Emotion are difficult to convey by .... So think about it well before

A	Video chats	B	Virtual meetings	C	text messages

Q13: You should always use .... while communicating online

A	Emojis	B	Negative words	C	Positive word

Q14:You can use .... only if the person you communicate with uses it first

A	Emojis	B	Negative words	C	Positive word

Q15: It is easy to misinterpret online communication, so always try to identifythe person's meaning by........

A	being conversational	B	assume the best	C	adding emojis

Q16:...... website is one of the trusted electronic library sites on the Internet

A	Alexandria Digital Library	B	Egyptian Knowledge Bank	C	Both of them



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (2)

Q17: Egyptian Knowledge Bank provides..............

A	Safe and accurate sources	B	Content not suitable for all ages	C	Paid use for Egyptians

Q18: The presence of........ inside the site is one of the most important features of useful websites.

A	Video clips	B	Possibility to download files	C	search engine

Q19: .... Helps you in finding information, as it includes clear titles and information about the content

A	Menus	B	Search Engines	C	Icons

Q20: By Clicking on .... you can access other sections or web pages of the website.

A	Menus	B	Search Engines	C	Icons

Q21: ....link includes short pieces of information providing an overview of the website.

A	Contact	B	About	C	Search engine

Q22: Programs such as .... are used to create websites.

A	PowerPoint	B	Excel	C	Word press

Complete the following sentences with suitable words from the brackets:

(Debris tracker – GPS – face masks – Twitter – WhatsApp – go green)

1 – .... application used to track litter and can be downloaded on phones for free.

2- We must ensure the safe disposal of the (ppe) from Corona, such as.......................

3- The litter tracker application allows accurate litter locations to be recorded by ....

4- The social media platform .... can be used to launch a hashtag for environmental awareness campaigns.

5- The Egyptian Ministry of Environment launched the .... initiative to spread awareness of environmental issues.

(Information sources – social responsibility – rights – institutions – conditions – digital citizenship)

1 – one of the .... that you have as a digital citizen is protection from piracy.

2 - exhibit positive behavior in interactions with others is one of the most important .... As a digital citizen.

3- ....should always be. Accurate and easy to understand.

4- Be careful about the clarity of the information you share and its purpose considered.................

5- .... addressing environmental concern by providing support for important causes, which defines the social responsibility of institutions.



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (3)

Complete the following sentences with suitable words from the brackets:

(up front – Text Messages – Emojis – jokes – Nicknames – Ending)

1- You should avoid .... if you are communicating with your teacher or a responsible person.
2- To write a message formally, State your reason for sending the message ....
3- The use of .... appropriate only among close friends.
4- feelings are more difficult to convey through .... sometimes.
5- only use .... if the person you are communicating with uses them first.

(Search engine – about – wordpress – Egyptian Knowledge Bank – lists – copyright – excel)

1- The .... site is an example of reliable electronic library sites on the Internet.
2- Egyptian Knowledge Bank's material is subject to ....
3- The site's results are based on what you type in the................ field.
4- .... helps in finding information, and it also includes clear titles and information about the content.
5 –........... link may include short pieces of information providing an overview of the website..
6 – You can use programs such as. .... to create websites.

Put the word (true) in front of the correct statement and the word (false) in front of the incorrect statement in the following:

1	Debris Tracker application is used to track waste and record its data	
2	Debris Tracker application uses the GPS system to accurately record the location of the waste	
3	You can download the Debris Tracker app for an additional fee on your mobile phone.	
4	Pig Kenner was collecting waste data on its own	
5	You can use social platforms such as Twitter and Instagram to launch environmental awareness campaigns.	
6	Go Green initiative aims to spread awareness of environmental issues.	
7	Sharing and obtaining information online is one of the responsibilities that you are committed to as a digital citizen.	
8	Ensuring secure online sharing is one of the responsibilities that you are committed to as a digital citizen.	
9	Protection against piracy is one of your most important rights as a digital citizen.	
10	Pig Kenner uses social media to disseminate information for the safe disposal of PPE.	



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (4)

11	You must ensure that the sources of information you use are accurate and easy to understand.	
12	The clarity and purpose of the information you share online does not matter.	
13	Paying attention to the websites you visit is a form of social responsibility.	
14	Many organizations include tasks related to social responsibility in their business plans.	
15	Institutions provide support to local communities all over the world, which is known as the social responsibility of institutions.	
16	You can use jokes in your communication with your teachers.	
17	If you have not met the person you are writing to before. Do not introduce yourself.	
18	When sending a message, State your reason for sending the message up front.	
19	If you are communicating with a colleague you do not know well, you can use nicknames.	
20	The use of abbreviations and nicknames is appropriate only between close friends.	
21	It is difficult to convey feelings and emotions through video chats.	
22	You should use positive words while communicating online.	
23	Correct grammar and spelling rules must be used during the online dialogue	
24	You can use emojis at any time through official communication.	
25	An example of negative communication on the Internet is the use of familiar and encouraging words	
26	You can download files to a device through the Egyptian Knowledge Bank for free.	
27	The content in the Egyptian Knowledge Bank may not be suitable for all ages.	
28	Egyptians pay additional fees for using the Egyptian Knowledge Bank.	
29	The Egyptian Knowledge Bank contains sources that are subject to copyright.	
30	Search engines within the site provide results based on what you type in the field	
31	Menus help you access other sections or web pages	
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33	The "About" link can be contacted by the founders of the website	
34	Programs such as PowerPoint are used to create websites	
35	WordPress Program provides free website design tools	
36	be sure to consider the photos and videos, and font size/type. You want your site to be user friendly and visually appealing.	



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (1)

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Fifth grade primary - second semester
Information and communication technology
lessons (1-4) Review - paper (2)

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(Debris tracker - GPS - face masks - Twitter - WhatsApp - go green)

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(Information sources - social responsibility - rights - institutions - conditions - digital citizenship)

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3- ....should always be. Accurate and easy to understand.

4- Be careful about the clarity of the information you share and its purpose considered.................

5- .... addressing environmental concern by providing support for important causes, which defines the social responsibility of institutions.



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (3)

Complete the following sentences with suitable words from the brackets:

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6	Go Green initiative aims to spread awareness of environmental issues.	
7	Sharing and obtaining information online is one of the responsibilities that you are committed to as a digital citizen.	
8	Ensuring secure online sharing is one of the responsibilities that you are committed to as a digital citizen.	
9	Protection against piracy is one of your most important rights as a digital citizen.	
10	Pig Kenner uses social media to disseminate information for the safe disposal of PPE.	



Fifth grade primary – second semester
Information and communication technology
lessons (1-4) Review – paper (4)

11	You must ensure that the sources of information you use are accurate and easy to understand.	
12	The clarity and purpose of the information you share online does not matter.	
13	Paying attention to the websites you visit is a form of social responsibility.	
14	Many organizations include tasks related to social responsibility in their business plans.	
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35	WordPress Program provides free website design tools	
36	be sure to consider the photos and videos, and font size/type. You want your site to be user friendly and visually appealing.	





Lesson1

Put True or false

1. Peg Keiner is National Geographic Explorer from Chicago in United States (✓
2. Personal Protective Equipment is such as Facemasks and disposable gloves (✓
3. she took a photo of the litter and recorded where she found it ,using GPS (✓
4. you can't download Debris Tracker on your phone For free (x)
5. Debris Tracker recorded the location only (x)
6. Debris Tracker displays each type on the map as a red dot (x)
7. Debris Tracker is available for anyone to download and analyze (✓)
8. MS.Keiner was collecting litter data alone (x)
9. She educates third -through fifth -grade students on the impact of different types of litter (✓)



10-She piloted social media campaigns to encourage followers in 60 countries to collect PPE debris and data (√)

11-The data uploaded by Ms.Keiner are in the form of GPS map location only (x)

12-Egypt's Go Green initiative spreads awareness of environmental issues (√)

13-By using Debris Tracker You can described the kind of litter(√)

CHOOSE

1. Peg Keiner is..............................

   (archeologist -**National Geographic Explorer** -ecologist)

2. She is from

   (**Chicago** - China -Egypt)

3. Personal Protective Equipment such as

   (Facemasks -disposable gloves -**Both**)

4. she took a photo of the litter and recorded where she found it using ......

   (**GPS** - Excel - Debris Tracker)

5. Debris Tracker collect data and the user can view and gather the data on a spreedsheet that includes

   (the location -the material type -**both**)

6. the data can also be viewed as a

   (pie chart - a bar graph - **both**)



7. Debris Tracker is ....for anyone to download and analyze

   (**available** - Not available)

8. She educates ....on the impact of different types of litter

(third fifth grade students - fifth grade students - **third through fifth grade students**)

9. Peg Keiner used the hashtag #tracking ppe on

(**facebook** –**Twitter**-whatsapp)

10. one way that data uploaded by Ms.Keiner showing the different kinds of debris i

(GPS map location -infographics -**both**)

11. ......is the basis on which the Egyptian Ministry of Environment started an initiative in 2019.

(**social responsibility** - Go Green - neither of them)

12.......covers 36 environmental issues and encourages a more responsible attitude toward plastic waste and other debris.

(social responsibility - **Go Green** - neither of them)

13. Egypt's "Go Green" initiative spreads awareness of ....

(social responsibility - Go Green - **environmental issues**)





Lesson 2



CHOOSE

1. one of the rights is ....

   (**protection from piracy** - ensure safe sharing online - respect others' privacy)

2. one of the Responsibilities.......

   (protection from piracy - privacy- **respect others' privacy**)

3. ability to use the internet when you need to is considered.........

   (**Rights** -Responsibilities -none of them)

4. Peg Keiner uses .....to spread information about how to safely get rid of the problem of PPE in the environment

   (books -**social media** -Emails)

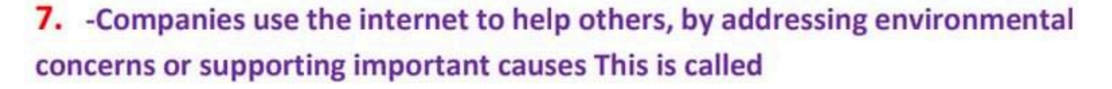


5. .... are social issues

   (improving health care - fighting pollution -**Both**)

6. Express your opinions in a /an ....

   (**positive way** -negative way -any way)



7. -Companies use the internet to help others, by addressing environmental concerns or supporting important causes This is called

   (corporate social responsibility -CSR- **Both**)



Put True or false

1. protection from piracy is one of rights of digital citizens (√)
2. exhibit positive behavior in interactions with others is one of responsibilities of digital citizens (√)
3. Peg Keiner uses social media to spread information about how to safely get rid of the problem of PPE in the environment.(√)
4. You can use the internet to contribute in social activities

   that help solve social issues(√)
5. the factors affecting climate change is one of social issues (√)
6. you should express your opinions in a negative way(x)
7. The information sources may be videos only (x)
8. It is important to make sure the information you share are clear(√)

9-If a site is spreading false or harmful information, ,
you should stop visiting it (√)

10-many companies include CSR tasks as part of their business plans
to provide help to communities around the world (√)







Lesson 3

Put true or false

1. If you're communicating with a person of authority use, Mr., Mrs., or Dr. (✓)
2. it's normal to make jokes when communicating with a person of authority(x)
3. If you're communicating with a classmate you don't know well use nicknames (x)
4. It's OK to be more casual in tone when writing to a friend or family member(√)
5. abbreviations or nicknames are appropriate between close friends(✓)
6. When you are writing messages feelings are more easy to convey(x)
7. when you are on a video call, your emotions will be visible (✓)
8. you should Set a positive tone with words such as can and will(✓)
9. you should use negative words such as can't, won't, and unfortunately(x)
10. somtimes you should use full sentences, proper grammar and correct spelling(√)
11. You should add Emojis even in more formal situations (✓)
12. t's usually safe to use only one positive emoji(x)



CHOOSE

1-you should use titles like, Mr., Mrs., or Dr when you are communicating with...



A. teacher

B. classmate

C. person of authority

D. A and C

2. Don't abbreviate his name or use nicknames with .....

A. Family member

B. classmate

C. person of authority

D. All



3. It's OK to be more casual in tone when writing to your.......

A. friend

B. family member

C. person of authority



D. A and b

4. be sure to use the full first name with your......

A. classmate you don't know well b-sister
c-Dad d-mother





5. the abbreviations or nicknames are only appropriate between......

A. classmate you don't know well
B. closed friend
C. person of authority
D. Teacher

6. when you are ...., your emotions will be visible to everyone

A. on a video call
B. writing messages
C. on a voice call

7. When you are ......feelings are more difficult to convey

A. on a video call
B. writing messages
C. on a voice call

8. How you can make Positive Online Communication ?

A. Use positive words
B. Be conversational
C. Use emojis
D. All

9. How can you be conversational ?

A. Add warmth with familiar words
B. use full sentences
C. proper grammar
D. All

10. it's usually safe to use ....positive emojis.

A-one

B-Two

C-Three

D-A or B



LESSON 4

PUT true or false

1. The Alexandria Digital Library is examples of reliable online libraries.(√)
2. The Egyptian Knowledge Bank is examples of reliable online libraries.(√)
3. Alexandria Digital Library offers the world's largest collection of online educational resources(x)
4. The Egyptian Knowledge Bank offers free access for all Egyptian citizens(√)
5. Alexandria Digital Library offers material that is subject to copyright(√)
6. some of online educational resources are articles and dictionaries(√)
7. one of helpful website features is Search engines inside the website(√)
8. Search engines inside the website are found directly within a web page (√)
9. The EKB and ADL content haven't search engines(x)
10. Icons help you to avoid scrolling and spending too much time looking for information.(x)

11-Menu include clear titles and content information (√)

12-Icons can be clicked to reach other sections or webpages (√)

13-About link may include taglines – short pieces of information to provide an overall theme of the website (√)

14-Software programs like Word Press are used to create websites. (√)



15-When you start creating your website, you can choose a blank template or choose one of the software's pre-loaded templates(√)

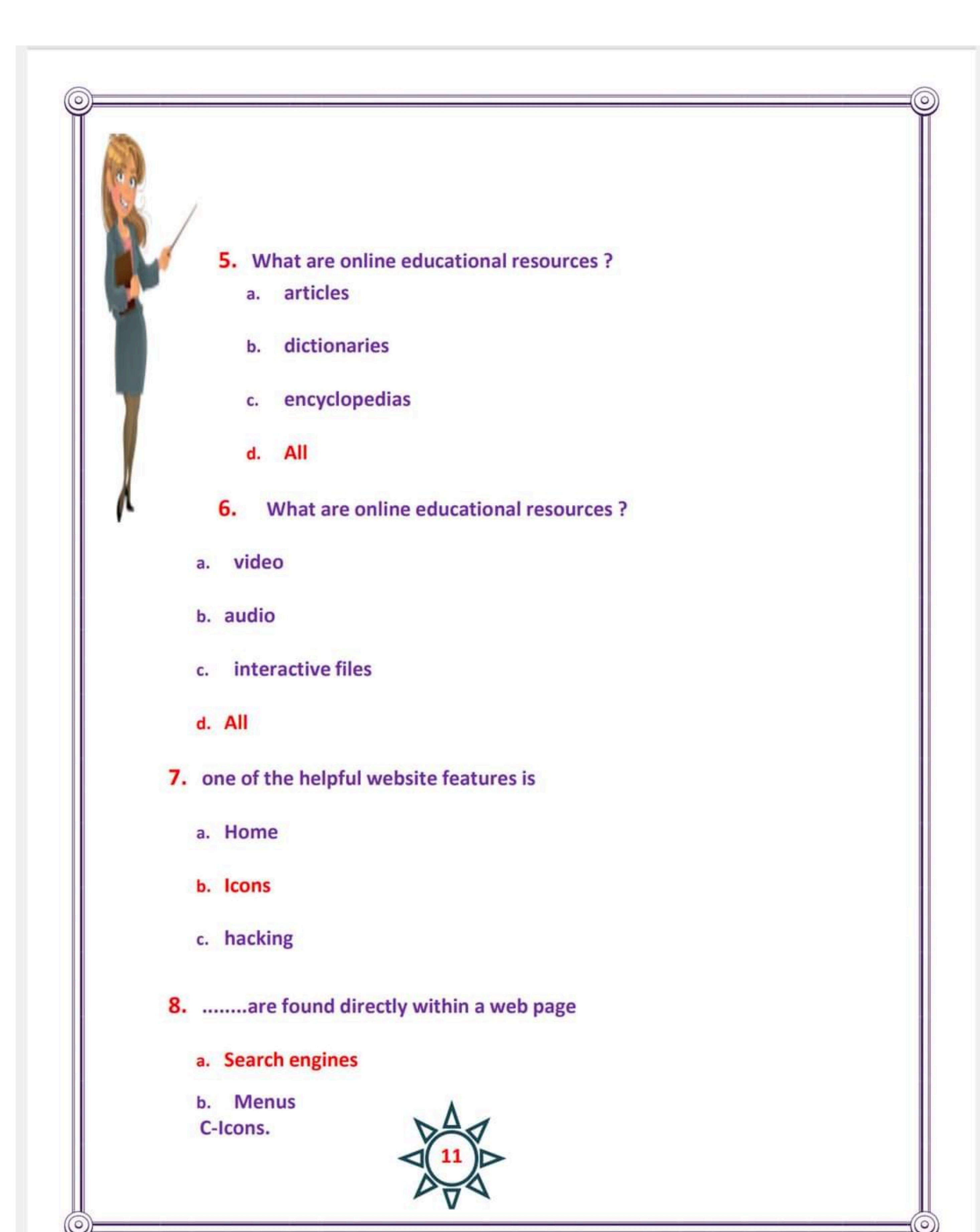


CHOOSE

1. The ....are examples of reliable online libraries
   a. Alexandria Digital Library
   b. Egyptian Knowledge Bank
   c. All
2. ....offers content suitable for all ages
   a. Alexandria Digital Library
   b. Egyptian Knowledge Bank
   c. none of them
3. ....offers material that is subject to copyright.
   a. Alexandria Digital Library
   b. Egyptian Knowledge Bank
   c. none of them
4. The EKB offers.......
   a. files can be downloaded to your device
   b. safe and accurate sources
   c. free access for all Egyptian citizens
   d. All







5. What are online educational resources ?
   a. articles
   b. dictionaries
   c. encyclopedias
   d. All

6. What are online educational resources ?
   a. video
   b. audio
   c. interactive files
   d. All

7. one of the helpful website features is
   a. Home
   b. Icons
   c. hacking

8. ....are found directly within a web page
   a. Search engines
   b. Menus
   C-Icons.



9. .... provide results based on what you type in the field.

a. Search engines

b. Menus

c. Icons

d. Contact and About fields

10. They help you to avoid scrolling and spending too much time looking for general information

a. Search engines

b. Menus

c. Icons

d. Contact and About fields

11. They include clear titles and content information.

a. Search engines

b. Menus

c. Icons

d. Contact and About fields

12. can be clicked to reach other sections or webpages.

a. Search engines   b-Contact and About fields   c-Icons






13. are easy to find the visitors can contact or learn more about the people involved in a website.



a. Search engines

b. Menus

c. Icons

d. **Contact and About fields**

14. ………..may include taglines – short pieces of information to provide an overall theme of the website.

a. Search engines

b. Menus

c. **About link**

d. Contact

15. When creating a website, be sure to consider

a. the photos

b. videos

c. font size/type

d. **All**





Dina Ahmed 01289054660

Lesson 1

Choose the correct answers: -

1. Peg is ambassador for .... goals in united nations
   a) Global b) Local c) International
2. Ms. Keiner is from
   a) Chicago b) France c) Egypt
3. Ms. Keiner is ....
   a) Explorer b) Director c) Both
4. She is .... Of innovation
   a) Director b) presenter c) Educator
5. Covid 2019 pandemic occur
   a) 2019 b) 2020 c) 2021
6. Covid PPE is the abbreviation of
   a) Personal protective equipment
   b) Protective Personal equipment
   c) Personal productive equipment
7. Debris tracker is a/ an
   a) app b) site c) program
8. In order to use Debris tracker, you must upload
   a) Location b) description c) both
9. Types of infographics is
   a) Pie graph b) bar graph c) bar chart
10. On Debris tracker you should collect .... and analyze them
    a) data b) information c) Results
11. Hashtag tracker is
    a) #trackerppe b) #trackingppe c) #ppetracking

12. To make a hashtag we use

a) # b) * c) /

13. #Trackingppe, we use it in

a) PowerPoint b) zoom c) piloted social media

14. The initiative of Go Green covers ……….. environmental issue

a) 35 b) 36 c) 37

15. Showing the litter on the map as ………… dots

a) Green b) Blue c) Yellow

16. To use the app, you can upload data as

a) Material type and date
b) Name and description
c) all of the above

17. the Egyptian Ministry of Environment started an initiative in ……….

a) 2019 b) 2020 c) 2030

Lesson 2

18. As a digital citizen, your rights are to ………

a) Respect others privacy
b) Engaging with others online
c) Respect various sources

19. I must communicate online ………………

a) Rudely b) Negatively c) Positively

20. If anyone asked you about something you know, you …………. Tell him

a) must b) mustn't c) Try not to

21. Information shared by you mustn't be

a) accurate b) False c) reliable

22. Information shared through a website must be …………

a) clear b) accurate c) both

23. Corporate social responsibility is abbreviation for

a) CSR b) CRS c) CSS

Lesson 3

24. Using titles while communicating used with
 a) Teacher b) Friend c) Family member

25. While dealing with your cousin you can be
 a) Respectful and casual in tone
 b) Use titles
 c) Introduce your self

26. While chatting, feelings are ………… to convey to your partner
 a) easy b) difficult c) different
27. Full first name used with your …………
 a) People you know b) People don't know c) your relatives
28. You can use Nickname with your
 a) Friends b) People don't know c) teacher
29. Nonverbal communication meaning can be lost and understood……..
 a) Positively b) negatively c) Excellent
30. You can use words as …………… to encourage your collage
 a) can b) couldn't c) shouldn't
31. Nonverbal communication includes
 a) Gestures and posture b) eye contact c) Nothing
32. Communicating online positively includes
 a) Negative words b) emojis c) Nothing

Lesson 4

33. Alexandria digital library it's abbreviation is
 a) ADL b) DLA c) ALD
34. The program that is used to create websites is
 a) Word b) WordPress c) Word editor

35. EKB file can be downloaded
   a) in paid   b) for free   c) in advanced money
36. ADL and EKB content are suitable for
   a) All ages
   b) Graduated people
   c) students only

37. Your website to be more helpful can contain
   a) Search engine only
   b) search engine and icons
   c) Nothing

38. To avoid scrolling much time in websites you can use
   a) Menus   b) Search engine   c) about fields
39. Search engines help you to
   a) Scrolling websites
   b) finding information
   c) contacting websites

40. Creating websites from the beginning you can choose
   a) Blank template   b) Preload template   c) both
41. EKB and ADL are .... recourses
   a) online   b) offline   c) in accurate

Lesson 5

42. .... Are either commercial and Noncommercial
   a) Websites   b) applications   c) program

43. Examples of Noncommercial sites are
   a) Noon   b) ADL   c) Amazon

44. Purpose of commercial sites are ....
   a) Buying and selling
   b) providing information
   c) raising awareness

45. Reviews may be ....
   a) Negative b) positive c) both
46. Getting information may be from ....
   a) Reviews b) Advertisement c) both
47. You .... Trust overly reviews even if positive or negative
   a) should b) shouldn't c) must
48. .... Can be helpful for every one (business and customer)
   a) Customer reviews
   b) business reviews
   c) competitors reviews

49. Sites represent ads that .... to the product that you want
   a) Similar b) differ c) exchange

lesson 6

50. We can use .... To check spelling
   a) M. Edge b) M. Editor c) M. office
51. Selecting Editor icons in word .... to review grammar errors
   a) Tool bar b) Ribbon bar c) Tab
52. We choose .... to add the page you want using Microsoft Edge
   a) Add current page
   b) Add previous page
   c) Add all pages
53. Exporting collections can be as
   a) Excel and access b) Excel and word c) Word and access
54. You can add .... to your collection
   a) Text and links b) notes and videos c) all of the above

Put Right or Wrong: -

Lesson 1

1. Peg keiner works as a local goals ambassador (   )
2. Peg keiner is from Malesia (   )
3. Peg is a Director of development at a school (   )
4. Covid 20 pandemic in 2019 (   )
5. PPE is like a face mask and disposable gloves (   )
6. Debris tracker can be downloaded by free (   )
7. PPE is abbreviation of protective personal equipment (   )
8. Debris Tracker to use it , you must upload your location (   )
9. MS Keiner collect data through the app on impacting the same types of litter on environment (   )
10. Using Debris tracker depend on collecting Information and analyzing them (   )
11. We use * to make hashtag ( )
12. #Trackingppe allow keiner to spread awareness (   )
13. Go Green initiative covers 35 environmental issue (   )
14. Go Green initiative started in 2020 (   )
15. The application that MS Keiner used collect information of litters ( )
16. Gathering data through the app is by help of Excel (   )
17. MS Keiner is from Chicago ( )
18. MS keiner is a director of innovation (   )
19. Covid 19 in 2020 (   )
20. Debris tracker is a paid program ( )
21. Using app of debris tracker you must download your location (   )
22. Gathering data through the app is by help of Word (   )
23. Pie chart and bar graph are types of infographics (   )
24. We use # to make a hashtag (   )
25. MS keiner make a #trackerppe on Instagram and twitter ( )
26. Data through tracker showed as a form of GPS map location and infographics showing (   )
27. Go Green initiative covers 36 healthily issue (   )

28. Go blue initiative started in 2019 ( )
29. Spreading awareness of the environmental issue is one of the goals of Go Green Goals ( )
30. Debris Tracker collect data ( )
31. You can gather the data while using spread sheet ( )

Lesson2: -

32. From your rights is to be protected from piracy ( )
33. You can behave in a rude way with people you don't know ( )
34. You must be polite and positive with others ( )
35. Answering someone while using Facebook is your rights ( )
36. It's a bad behavior to insult your friend ( )
37. Peg used twitter to spread information ( )
38. Social responsibility of you includes contributing in social activities ( )
39. You must respect other privacy ( )
40. You must respect any other sources differ than yours ( )
41. You don't have the ability to use the internet any time you want ( )
42. You mustn't answer anyone ask online about something ( )
43. Spreading information about getting rid of PPE was by Dr Fred ( )
44. You can contribute in any social activities ( )
45. I must shout on anyone tell an opinion differ than me ( )
46. You must spread false information ( )
47. Information shared through social media must be clear ( )
48. CSR is abbreviate for corporate social responsibility ( )
49. You can contribute in fighting pollution activities ( )

Lesson3: -

50. You must use titles while you were communicating with a peer ( )
51. We use nicknames with our teacher ( )
52. You can introduce yourself first while being in chat with your aunt ()
53. Being polite while communicating online is a must ( )

54. You mustn't respect anyone you are chatting with as he annoyed you ( )
55. Don't abbreviate names with people you don't know is a good manner ( )
56. Social responsibility of you includes contributing in social activities ( )

Lesson4: -

57. Creating websites need the font very big in order to see the words well ( )
58. While using the websites you should use small photos ( )
59. To create a website you must use suitable photos, videos and font size ( )
60. ADL and EKB are reliable offline resources ( )
61. ADL files are downloaded in paid ( )
62. EKB content are suitable for specific ages ( )
63. ADL users must be from the graduates only ( )
64. ADL and EKB are safe and accurate resources ( )
65. Online educational sources are as books, articles, dictionaries, audio()
66. EKB content has specialized search engine ( )
67. Word is used to create websites ( )
68. To consider this website helpful must contain contact us and about fields ( )
69. Contact us make it easy to deal or contact your websites ( )
70. Menus avoid spending much time scrolling the website ( )
71. Start creating website, you can choose Preloaded template ( )

Lesson5: -

72. Types of sites are commercial and Noncommercial ( )
73. We can sell products on the commercial sites ( )
74. We can't buy from the Noncommercial sites ( )
75. EKB is an example of Commercial sites ( )
76. Noon is an example of Noncommercial sites ( )

77. Customers reviews can help the customer and the company that produce the product (   )
78. The reason of fake reviews is misleading of some people towards product (   )
79. The review is the customer opinion even negative or positive ( )
80. Reviews help customer to decide buying something or not (   )
81. Getting information about the products is only from reviews ( )
82. The purpose of noncommercial sites is providing information ( )
83. Fake reviews is a negative one (   )
84. Rival business post negative reviews under false name of their competitors sites (   )
85. Site algorithm present you Ads similar to the product that you search (   )
86. You must Beware of the comments that the company make it by itself (   )
87. You can buy anything you want from the noncommercial sites (   )
88. Amazon is an example of commercial sites (   )
89. Reviews can only help the company (   )
90. Reviews may be negative or positive one (   )
91. You can get any information about product even from Reviews or Ads ( )
92. Site algorithm present you Ads differ to the product that you search ( )

Lesson6: -

93. You can start collection for each new project ( )
94. We use Microsoft edge to browse search on any topic ( )
95. To make a search about an explorer you can use Microsoft edge ( )
96. You can export information to other app such as excel and access ( )
97. Video including charts can be added to your collection through M. Edge ( )
98. You can add web pages to the collection you made (   )
99. You can manage your collection using M. Edge from multiply devices ( )



100. You can add your images to your collection by dragging it ( )
101. To start a collection you use M. Edge and select collectors on the toolbar ( )
102. M. Editor check spelling and grammar errors ( )
103. M. Editor underline the capitalize errors ( )
104. We use M. Editor to browse, search for any information ( )
105. Exporting information to app using M. Edge can be through excel and word ( )
106. You can't add web pages either images to your Microsoft Edge collection ( )
107. You must use the same device while using your collection in M. Edge ( )
108. To add image to collection you click on begin button ( )
109. M. Editor highlighted incorrect words ( )
110. You can decide either to accept or ignore each suggestion of the editor ( )

Lesson 1 Questions: Explorer is Action أسئلة الدرس الأول : المستكشف النشط

First : Put (✓) or (×) :-

1- Examples of personal protection equipment include facemasks and disposable gloves. ( )

2- Keiner decided not to help spread awareness of the dangers of personal protective equipment.( )

3- Keiner described the type of litter (paper, plastic, etc.). ( )

4- Keiner was keen to uploaded the data of location of the litter. ( )

5- The data collected on litter can be displayed in a pie chart or bar graph. ( )

6- Peg Keiner collected data on litter on its own onley. ( )

7- Keiner teaches her students how to use the application (Debris Tracker). ( )

8- The researchers used the results to highlight the impact of PPE litter on life, to request change.( )

9- The Go Green initiative in Egypt aims to raise awareness of environmental issues.( )

10- Emphasizes each citizen's role in protecting the environment and natural resources is not one of the goals of the Go Green initiative. ( )

Second: Choose the correct answer from the following:

1- National Geographic Explorer and Global Goals Ambassador to the United Nations.

a- Anika Olah b- Wasfia Nazarin c- Peg Keiner

2- Peg Kenner decided to help spread awareness of the dangers of litter by ………… .

a- uploaded the location b- took pictures of her c- both

3- Kenner accurately recorded her location data using a free mobile application called …

a- Debris Tracker b- GPS c- Chat

4- There has been …………… of data on PPE waste on the Debris Tracker app.

a- a lot b- little c- few

5- Allows recording of litter location data via the Global Positioning System (GPS).

a- Debris Tracker b- GPS c- Chat

6- The user can view and collect data in the form of an electronic spreadsheet that includes data:

a- the location b- the material type c- Both

7- Peg Kenner used the hashtag #trackingppe via …………

a- Twitter abd Instagram b- YouTube c- Snapchat

8- Social responsibility represents the basis on which the Egyptian Ministry of Environment relied to launch an initiative in 2019 under the title …………

a- Egypt is our country. b- "Go Green" initiative c- Protect yourself

9- The Go Green initiative comes within the framework of the national strategy for sustainable development…. It includes 63 environmental issues.

a- Egypt 2030 b- Egypt 2020 c- Egypt 2050

10- It encourages a more responsible approach to dealing with plastic waste and other types of waste.

a- Egypt is our country. b- "Go Green" initiative c- Protect yourself

11- In the Debris Tracker app, then each type is shown on the map in the form of ....

a- blue dot　　b- red square　　c- green triangle

****

أسئلة الدرس الثاني : المواطنة الرقمية والمسئولية الاجتماعية

Lesson 2 Questions: Digital citizenship and social responsibility

First: Put a sign (✓) or a sign (x):

1- There are no rights or responsibilities that you have as a digital citizen. (　　)

2- You can use social media to spread information information about how to safely get rid of the problem of PPE in the environment. (　　)

3- Achieving digital citizenship entails a set of rights and responsibilities. (　　)

4- As a digital citizen, you have ability to engage with others online. (　　)

5- You should not respect the privacy of others. (　　)

6- You must ensure safe sharing online, and it is your responsibilities. (　　)

7- It is not preferable to use the Internet to help others through social media. (　　)

8- You can use the Internet to fighting pollution and the factors affecting climate change.(　　)

9- There are no social responsibilities towards local Corporate. (　　)

10- Many companies include CSR tasks as part of their business plans, (　　)

11- Do not stop visiting websites that publish false or harmful information. (　　)

12- If the content of the site or the advertising content it contains is fake or harmful, stop visiting this site. (　　)

Second: Choose the correct answer from the following:

1- You can use the means of .... to disseminate information for the safe disposal of PPE in the environment.

a- Social media　　b- E-mail　　c- Transportation

2- Among the rights you enjoy as a digital citizen.

a- Protection from piracy　　b- Sharing information　　c- respect others' privacy

3- Ensuring safe sharing via the Internet within .... as a digital citizen.

a- Rights　　b- Responsibilities　　c- Both

4- You must express your opinions and .... the opinions of others.

a- despised　　b- respected　　c- rejected

5- If a website publishes false or harmful information, it must ....

a- continues to visit him　　b- stops visiting him　　c- None of the above

6- The companies use the internet to help others, by :

a- addressing environmental concerns

b- or supporting important cause　　c- Both



7- Stop visiting websites that publish information.

a- False or harmful b- Useful c- Reliable

8- it Is Companies use the internet to help others.

a - Social responsibility of individuals

b - Corporate social responsibility or CRS c - both

****

lesson 3 Questions: Online communication أسئلة الدرس الثالث: التواصل عبر الإنترنت

First: Put a sign (✓) or a sign (x):

1- When communicating with your teacher or a person of authority, you must always be polite. ( )

2- Use titles when communicating with your teacher. ( )

3- Use jokes when communicating with a person of authority. ( )

4- Do not State your reason when sending a message to a person of authority. ( )

5- When communicating with your teacher, be clear about what your message. ( )

6- When you are on video call, remember Your emotions will be visible to everyone.( )

7- The use of abbreviations or nicknames is appropriate only between close friends.( )

8- Non-verbal communication shows tone of voice and gestures. ( )

9- Emojis don't add tone and emotion. ( )

10- You can use a positive emoji or two while communicating online. ( )

11- You should use positive phrases at the beginning and end of your online call. ( )

Second: Choose the correct answer from the following:

1- When communicating with your teacher, be sure to ....

a- introducing yourself b- not introducing yourself c- ignoring introducing yourself

2- Make sure to use his full first name, don't abbreviate it or use nicknames when .....

a- communicate with your teacher

b- communicate with a colleague you do not know

c- communicate with a person of authority.

3- more casual in tone when communicating with ....

a- your teacher b- your friend c- someone you don't know

4- but feelings are more difficult to convey through .... sometimes.

a- written messages b- Video chat c- Voice chat

5- .... Communication is lost during online communication.

a- Non-verbal b- verbal c- Video

6- you must be .... when communicating online.

a- negative b- positive c- emotional

7- Be conversational and Add warmth with by using...

a- Familiar words. b- contractions c- Both

8- When speaking on the Internet, you'll still need to use …………

a- Full sentences b- proper grammar and correct spelling. c- Both

9- It's ……… to misinterpret online communication in a negative way.

a- easy b- difficult c- impossible

10- When …………………. happens, try to identify the person's meaning

a- misinterpret online b- Ignore online c- bulling online

11- …………… add tone and emotion. Even in more formal situation.

a- Voice comments b- Emojis c- Arithmetic operations

****

Lesson4 Questions : Information websites أسئلة الدرس الرابع: مواقع التواصل

First: Put a sign (✓) or a sign (x): Information websites

1- Examples of reliable online libraries The Alexandria Digital Library (ADL) and Egyptian Knowledge Bank (EKB). ( )

2- The EKB does not offers the world's largest collection of online educational resources. ( )

3- The educational resources offers through the EKB include articles, dictionaries, and encyclopedias. ( )

4- The educational resources offers through the EKB do not include audio files and interactive files. ( )

5- EKB offers the files can be downloaded to your device. ( )

6- EKb offers free access for all Egyptian citizens. ( )

7- Menus provide results based on what you type in the field. ( )

8- The EKB does not content have specialized search engines. ( )

9. Menus help you find information. ( )

10- Icons can be clicked to reach other sections or webpages. ( )

11- When creating a site, you can choose a blank template or choose one of the wordpress templates. ( )

Second: Choose the correct answer from the following:

1- Examples of reliable online libraries ……………….

a- Egyptian Knowledge Bank b- Wikipedia c- Facebook

2- online educational resources, including ………………… .

a-books, b- video, c- All of the above

3- The Egyptian Knowledge Bank offers content ………… for all ages.

a- suitable b- inappropriate c- both.

4- The EKB offers material that subject to …………

a- Copyright b- Infringement of copyright c- Buying and selling

5- This is the first screen a visitor will see when visiting your site.

a- The first page b- home page c- The last page

6- They include clear titles and content information .

a- search engine b- menus c- All of the above

7- one of helpful website features …………..

a- search engine inside the website b- menus c- All of the above

8- There are found directly within a web page.

a- search engine inside the website b- menus c- All of the above

9- to avoid scrolling and spending too much time looking for general information..

a- search engine inside the website b- menus c- All of the above

10- short pieces of information to provide an overall theme of the website.

a- About the site b- home page c- URL

11- Programs such as .... are used to create websites.

a- Excel b- WordPress c- Zoom

12- You want your site to be user friendly and visually appealing be sure to consider

a- photos and video b- Font size and type c- All of the above

****

أسئلة الدرس الخامس: مواقع التواصل

Lesson 5 Questions : Commercial and non-commercial internet services

First: Put a sign (✓) or a sign (x):

1. The purpose of commercial websites is to sell products or provide services. ( )
2. Commercial websites do not include customer reviews. ( )
3. Amazon is an example of a non-commercial site. ( )
4. The Egyptian Knowledge Bank is an example of non-commercial sites. ( )
5. Be ware of fake reviews, as the company usually writes them themselves. ( )
6. The purpose of publishing fake reviews is to promote the company's products. ( )
7. a rival business will not post negative reviews under a false name on their competitors' sites. ( )
8. A review that's overly positive or negative shouldn't be trusted. ( )
9. Extreme reactions to products aren't usually good indicators about a product or service's true value. ( )
10. Websites are either commercial and non-commercial sites. ( )

Second: Choose the correct answer from the following:

1- Websites are divided into ....

a- Commercial sites b- Non-commercial sites. c- All of the above

2- Providing information or raising awareness about an issue.

a- Commercial sites b- Non-commercial sites. c- All of the above

3- Its purpose is to sell products or provide services.

a- Commercial sites b- Non-commercial sites. c- All of the above

4- The .... website is an example of a commercial website.

a- Amazon b- EKB c- ADL

5- There are one way you can get information about a product.

a- Reviews b- Ads c- All of the above

6- it is help customers decide if they want to buy a particular product or not.

a- Reviews b- Ads c- All of the above



7- Place advertisements, that are geared towards your …………….

a- interests, b- geographical location, c- All of the above

8- In front of you is a comment with the name of the username: jbd_123 and his evaluation (★★★★★) and his comment: (If I could, I would value it in zero! It is very bad!) This is considered.

a- good reviews b- fake reviews c- neutral comment

****

أسئلة الدرس ٦ : استخدام تكنولوجيا المعلومات والاتصالات لإنشاء محتوى

Lesson 6 Questions : Using ICT for content creation

First: Put a sign (✓) or a sign (x):

1- Microsoft Edge is browser can help you browse, search, stream and more. ( )

2- The Collections feature in Microsoft Edge organizes research in one place and on multiple devices.( )

3- You cannot start a collection for each new project or assignment in Edge. ( )

4- Using the Edge program, You can export each collection to other apps such as Excel and Word.( )

5- you can add individual videos, images (including charts and graphs), in the Edge program. ( )

6. The editor will highlight problems such as capitalization errors. ( )

7- The Edge browser will highlight problems such as sentence fragments and missing or incorrect words and punctuation. ( )

8- You can get the Editor online extension to also use this tool when you do searches or write emails.( )

Second: Choose the correct answer from the following:

1- It is the web browser that comes with Microsoft Windows.

a- Microsoft Edge b- Google Chrome c- Firefox

2- The ………feature in Microsoft Edge organizes research in one place and on multiple devices..

a- Settings b- Collections c- Copying

3- Within each …………………… you can add entire web pages

a- Tab b- collection c- List

4- In the Edge program, you can add content by selecting …………………

a- Add current page b- home page c- Copy the page

5- Use ………………………. to check for spelling and grammar..

a- Edge Browser b- Microsoft Editor c- Video Processor

6- Select the Editor icon in ………….. .

a- Word's toolbar b- Browser, c- All of the above

7- ……………… will highlight words or phrases which may be incorrect and also suggest alternatives, to help you edit your text.

a- editor b- browser c- search engine



Lesson 1

Choose the correct answer

1- Peg Keiner is a/an …………………

a. Archeologist b. biologist c. Explorer

2- Peg Keiner is from ……………………

a. New Yourk b. Chicago c. China

3- The collected data uploaded to the Debris Tracker includes The …………………… of PPE litters

a. locations b. types c. a&b

4- Ms. Keiner is a Global Goals Ambassador for the ……………………………

a. United States b. United Nations c. United Emirates

5- Ms. Keiner is ……………………… at a school in Chicago.

a. the Director of Innovation b. an explorer c. an ambassador

6- Personal protective equipment (PPE), such as ……………………..

a. Facemasks b. disposable gloves. c. a & b

7- The Debris Tracker application collects ……… of PPE litter

a. Information b. data c. errors

8 - Ms. Keiner used an app called ……………. to collect data about PPE litter.

a. the Debris Tracker b. Zoom c. Satellite

9- We can view and gather the data on a ………………………….. to be analyzed

a. MS word b. MS Excel c. MS PowerPoint

10- The data on the Debris Tracker can be viewed as a…………. Chart.

a. bar b. pie c. a&b

11- the Debris Tracker app records the location with ………………

a. VPN b. GPS c. IMS

12- Ms. Keiner piloted social media campaigns on ………………… to encourage followers to collect PPE

a. Twitter b. Instagram c. a & b



Choose the correct answer

13- To make a hashtag, we use the symbol ....

a. @ b. # c. *

14- She educates .... students on the impact of different types of litter.

a. Third grade b. Fifth grade c. Third through fifth grade

15- The data uploaded by Ms. Keiner, her colleagues and her followers are in the form of .... that showing the different kinds of debris.

a. GPS map locations b. infographics c. a & b

16- The Egyptian Ministry of Environment started "Go Green" initiative in 2019, on the basis of ....

a. Social studies b. Social responsibility c. a & b

17- Egypt's "Go Green" initiative spreads awareness of .... issues .

a. Technological b. Health c. environmental

18- Ms. Keiner's students collect data on litter and .... them.

a. Share b. analyze c. delete

19- Ms. Keiner used the .... #trackingppe on twitter and Instagram.

a. Posts b. tag c. hashtag

Put (T) or (F)

1- Peg Keiner is a biologist ( )

2- PPE is an abbreviation for personal protective equipment ( )

3- Debris Tracker app can be downloaded on your phone for free ( )

4- Debris Tracker app record the location only ( )

5- Ms. Keiner was collecting litter data alone ( )

6- Twitter and Instagram are common social media platforms ( )

7- Debris Tracker displays each type of litter on the map as a blue dot ( )

8- Ms. Keiner teaches third - through fifth-grade students to use Instagram ( )

9- The "Go Green" initiative covers 36 environmental issues ( )

10- The data uploaded to the Debris Tracker was analyzed and the results were used by researchers ( )



Put (T) or (F)

11- Peg Keiner decided to spread awareness of the dangers of litter. (   )

12- Ms. Keiner was collecting litter data alone. (   )

13- The "Go Green" initiative was started by the Egyptian Ministry of Environment in 2019. (   )

14- The "Go Green" initiative spreads awareness of environmental issues (   )



Lesson 2



Choose the correct answer

1- One of your rights as a digital citizen is protection from ....

a. Privacy b. piracy c. sharing

2- The ability to engage with others online is one of my .... as a digital citizen.

a. responsibilities b. rights c. privacy

3- .... is one of your responsibilities as a digital citizen.

a. Privacy b. respect other's privacy c. piracy

4- One of the responsibilities you have as a digital citizen is ....

a. ensure safe sharing online. b. respect various sources c. a&b

5- You can access information online as this is one of your .... as a digital citizen.

a. responsibilities b. rights c. privacy

6- .... Is/are important social issues.

a. fighting pollution b. climate change c. a&b

7- You should exhibit .... behavior in interactions with others online.

a. Positive b. negative c. a&b

8- respect others' privacy is one of your .... as a digital citizen.

a. rights b. responsibilities c. piracy

9- One of the ways to respect online sources is .... sources

a. ignore b. crediting c. download



Choose the correct answer

10- Peg Keiner uses .... to spread information about how to safely get rid of the problem of PPE.

a. Social media b. WhatsApp c. EKB

11- You can use the internet via .... to help others and contribute in social activities.

a. YouTube b. Social media c. EKB

12- There are many information sources online such as ....

a. Videos b. articles c. a&b

13- Make sure the information you share, and its purpose are ....

a. Clear b. Unreliable c. personal

14- Many companies include .... as part of their business plan.

a. money plan b. rights c. CSR tasks

15- If a site is spreading false or harmful information, you should ....

a. Proceed visiting that site b. stop visiting that site.

c. stop visiting internet

16- Companies help others by addressing environmental concerns or supporting important causes, This is called ....

a. CSR b. GPR c. PPE

17- Many companies include CSR tasks as part of their ....

a. money plan b. business plan c. corporate plan

Put (T) or (F)

1- Be sure to spread false information. ( )

2- Be sure the information you share and its purpose are clear( )

3- The protection from piracy is one of your responsibilities as a digital citizen ( )

4- As a digital citizen, you have the right to use the internet when you need to ( )

5- Improving health care is not considered an important social issue ( )

6- You should exhibit negative behavior when you communicate with others ( )

7- Peg Keiner uses Twitter to help people to safely get rid of the problem of PPE ( )

 Put (T) or (F)

8- We can use the internet to contribute in social activities that help solve social issues ( )

9- the factors affecting climate change is considered one of the most important social issues ( )

10- Being socially responsible includes being don't care of the websites you use ( )

11- Being socially responsible includes being mindful of the websites you use( )

12- Corporates use the internet to help others ( )

13- CSR is an abbreviation for corporate social responsibility ( )



Choose the correct answer

1- The abbreviations and nicknames are only appropriate with ....

a. People of authority b. unknown person c. close friends

2- If you're communicating with your teacher, you should use ....

a. jokes b. titles c. his first name

3- When you communicate using ....Your emotions will be visible

a. Email b. instant messaging c. video chat

4- If you haven't met the person you're writing to, State your reason for sending the message ...

a. up front b. back-end c. at the end

5- Full first name is used when you communicate with ....

a) classmate you know b. classmate don't know c) Your friend

6- When you're communicating with a person of authority, you should ....

a. Be respectful b. Avoid making jokes c. a&b

7- If you're communicating with a peer you don't know well, be sure to use ....

a. First name b. nick name c. abbreviations

Choose the correct answer

8- If you are writing to a person that you never meet him, you should ....yourself first.

a. Introduce b. produce c. engage

9- It's OK to be casual in tone, if you're communicating with ....

a. A person in authority b. a family member c. unknown person

10- when you are making a video chat with your friend, your emotions will be ....

a. Visible b. invisible c. non of them

11- You should be conversational and add warmth to your conversation using ....

a. familiar words b. contractions c. a&b

12- In nonverbal communication like sending text messages, the meaning may be ......

a. Interpreted successfully b. misinterpreted negatively c. clear

13- Nonverbal communication doesn't show ....

a. eye contact b. gestures& posture c. a&b

14- Even in more formal situations, it's usually safe to use .... positive emojis.

a. Zero b. one or two c. more

15- You can be conversational when you are communicating online by using ....

a. familiar words that add warmth b. contractions c. a&b

Put (T) or (F)

1- You should use positive words when communicating online such as can't, won't and unfortunately ( )

2- Be polite and respectful when communicating with your grand father ( )

3- You should avoid negative tone with words such as can, will ( )

4- Be clear about your message, when writing to someone for the first time ( )

5- No problem to use multiple Emojis even in more formal situations ( )

6- use nicknames, If you're communicating with a classmate you don't know well ( )

7- You should assume the best to avoid misinterpretation in online communication ( )

8- abbreviations and nicknames are appropriate to communicate with strangers ( )



Put (T) or (F)

9- You should always be respectful when communicating with others (   )

10- When you are writing messages, feelings are more easy to convey (   )

11- You can be more casual in tone with your teacher (   )

12- You should use full sentences, proper grammar and correct spelling. (   )

13- when you are writing a message, your emotions will be visible to everyone (   )

14- when you are on a video call, your feelings are invisible (   )

15- Nonverbal communication is lost online (   )

16- In formal situations, you should not use emojis. (   )

17- If you're not sure of using emojis , only use them if the person you are communicating with uses them first. (   )

Lesson 4

Choose the correct answer

1- Alexandria Digital Library and Egyptian Knowledge Bank are ……………… Libraries

a. Online b. offline c. a&b

2- ………………………… offers material that is subject to copyright.

a. Wikipedia b. EKB c. google

3- The Egyptian Knowledge Bank is a great digital library that includes ……………………

a. Articles and books b. encyclopedias and dictionaries c. a&b

4- ………………… is an example of reliable online libraries

a. Alexandria Digital Library b. EKB c. a&b

5- ……… provide one of the largest collection of online resources all over the world.

a. EKB b. Wikipedia c. ADL

6- Egyptian Knowledge Bank has content suitable for ……………………

a. children only b. teachers only c. all ages

7- Helpful websites have various feature such as …………………….

a. Menus and icons b. google c. a&b

Choose the correct answer

8- The EKB and ADL websites have specialized ………………

a. Personal information b. search engine c. a&b

9- ………………………… provide results based on what you type in its field.

a. Menus b. search engine c. contact &about

10- ………………….. help you to save time and find information easily.

a. About link b. menus c. URL

11- ……….. help you to avoid scrolling and spending too much time looking for information

a. Menus b. About link c. contact link

12- You can click on ……………………….. to reach other sections or webpages.

a. Icons b. menus c. About link

13- ……….. includes taglines that provide short pieces of information about the website.

a. Icons b. menus c. About link

14- When creating a website, Be sure to consider ……………………….

a. photos & videos b. font size&type. c. a&b

15- ……………………… allow visitors to contact or learn more about the people involved in a website.

a. About link b. contact link c. a&b

16- ……………………. is a software programs that is used to create websites.

a. WordPress b. Excel c. PowerPoint

17- When you start creating your website, you can choose …………………..

a. a blank template b. pre-loaded template c. a or b

Put (T) or (F)

1- ADL offers the world's largest collection of online educational resources( )

2- ADL is considered on of the unreliable online sources ( )

3- EKB include articles, dictionaries, encyclopedias and videos ( )

4- The EKB and ADL content haven't search engines( )

5- Egyptian Knowledge Bank allows free access for all Egyptian citizens ( )

6- Menu include clear titles and content information( )



Put (T) or (F)

7- Helpful websites have search engines inside the website (   )

8- You can't download files from EKB website (   )

9- Icons can be clicked to reach other sections or webpages(   )

10- EKB offers material that is subject to copyright. (   )

11- You can use WordPress to create your website. (   )

12- **Contact** and **About** fields are difficult to find (   )

13- EKB has safe and accurate sources (   )

14- It is recommended to make your site visually appealing and be user friendly (   )

15- Websites menus waste time when you search for information ( )

Choose the correct answer

1- The websites can be classified into .... Sites.

a. Commercial / non-commercial   b. reliable/unreliable   c. a&b

2- .... is an example of a commercial website .

a. EKB   b. Amazon   c. WordPress

3- .... websites often include customer reviews and advertisements.

a. Commercial   b. non-commercial   c. a&b

4- The purpose of commercial websites is ....

a. Provide information   b. sell products and services

c. raise awareness

5- You can get information about a product by:

a. Reviews   b. advertisements   c. a&b

6- ....help customers decide if they want to buy a particular product or not.

a. Reviews   b. EKB   c. a&b

7- Commercial websites often include................., which can be helpful to both the business and the customer.

a. customer reviews   b. customer services   c. non of them



Choose the correct answer

8- Customer reviews help customers decide if they want to ……………… a particular product or not.

a. Sell b. buy c. check

9- ……………………… help business to develop products.

a. Customer reviews b. Advertisements c. a&b

10- The purpose of non-commercial websites is to …………………

a. sell products b. sell services c. provide information

11- Reviews help ……………… decide if they want to buy a particular product or not.

a. Customers b. businesses c. a&b

12- The purpose of commercial websites is to …………………

a. provide information b. raise awareness c. sell products

13- ………………………… is an example of a non-commercial website.

a. EKB b. Amazon c. Jumia

14- ……………… aren't usually good indicators about a product or service's true value.

a. Extreme reactions b. overly positive reviews c. a&b

15- One of the examples of fake reviews is ………………reviews that are written by a business to make their product seem more appealing.

a. Positive b. negative c. a&b

16- a rival business can post a fake ………………….. reviews on their competitors' sites to prevent potential customers from making a purchase.

a. Positive b. negative c. non of them

17- One of the ways usually used to get information about a products is ……………….

a. reviews b. advertisements c. a&b

18- Websites can use information about the sites you visit to show …………… about your interest.

a. Reviews b. advertisements c. information

19- The commercial advertisements are displayed depend on your …………………………

a. Interests b. age & gender c. a&b



Choose the correct answer

20- Some one write a comment: "It is very bad product, I wish I could evaluate it with zero! " This is considered ……………………….comment.

a. Positive b. negative c. non of them



Put (T) or (F)

1- Non-commercial websites are used to raise awareness on an issue( )

2- The purpose of non-commercial websites is to sell products or services ( )

3- Websites are classified into commercial or non-commercial sites ( )

4- The Egyptian Knowledge Bank is an example of commercial website. ( )

5- There is only one way you can get information about a product ( )

6- ALL customer reviews are fake( )

7- Commercial websites often include customer reviews ( )

8- A review that's overly positive or negative should be trusted. ( )

9- Amazon is an example of commercial websites ( )

10- Some rival business write negative reviews on their competitors' sites ( )

11- Reviews and comments affect positively or negatively on products and services. ( )

12- Extreme reactions to products are usually good indicators about a product's true value. ( )

13- We should depend on fake reviews when evaluating products and services ( )

14- Reviews and comments of customers are useful for developing company's products ( )

15- If you visit a certain website, or focuses on a specific brand, that brand might pop up more whenever you visit other websites ( )

16- We can buy products online from non-commercial websites ( )















Lesson 6



Choose the correct answer

1- ………………… is a web browser that comes with Microsoft Windows.

a. Microsoft Edge   b. Microsoft Word   c. Google chrome

2- The …………………….. feature in Microsoft Edge organizes research in one place.

a. Selections   b. Collections   c. toolbar

3- The browser can help you …………….

a. browse   b. search   c. both of them

4- ………………… make a suggestion to correct spelling and grammar errors.

a. Microsoft Edge   b. Microsoft Editor   c. Microsoft windows

5- Microsoft Edge is a ……………………………. that comes with Microsoft Windows.

a. Search engine   b. spreadsheet   c. web browser

6- You can select collections icon from ………………….. Of Microsoft Edge.

a. toolbar   b. Toolbox   c. toolkit

7- Using collections feature in Microsoft Edge, You can add …………………….

a. Videos & images   b. text & notes   c. a&b

8- ………………………… make refinements to improve clarity, formality, and conciseness.

a. MS Edge   b. MS Editor   c. MS windows

9- You can ………………… each collection to other apps such as Microsoft Word.

a. Import   b. export   c. download

10- The first step to start a collection in Microsoft Edge is ……………………..

a. Select collections icon from toolbar   b. add current page

c. type title to the collection

11- You can use …………………… to check for spelling and grammar.

a. MS Editor   b. MS Excel   c. MS Windows

12- You should click ……………..to save this page in the Microsoft Edge collections.

a. Add all pages   b. add next page   c. add current page

13- You can add …………………… using collections feature in Microsoft Edge.

a. notes   b. link   c. a&b

 Choose the correct answer

14- The editor highlight problems such as ....

a. capitalization errors b. sentence fragments c. a&b

15- Select .... in Word's toolbar, or in the browser, to review possible grammar and spelling errors.

a. Editor icon b. watermark icon c. review menu

Put (T) or (F)

1- You can create content using ICT tools ( )

2- Google chrome is a type of browsers that comes with Windows ( )

3- Browsers can help you search and view videos online ( )

4- You can't start a collection for each new project or assignment ( )

5- Within each collection in Microsoft Edge you can add entire web pages ( )

6- You can't add web pages to your Microsoft Edge collection ( )

7- You can't add videos or links within a collection in Microsoft Edge ( )

8- The editor can't make a suggestion to correct each error. ( )

9- The editor correct errors without any intervention from your side ( )

10- You must use the same device to use your collections in Microsoft Edge ( )

11- You can decide either to accept or ignore each suggestion of the editor ( )

12- You can drag graphs, links and texts into a collection in Microsoft Edge ( )

13- The editor have other tools (or Refinements), such as punctuation conventions and vocabulary ( )

14- You can use Microsoft 365 tools to plan, organize and create your research projects ( )

15- You can get the Editor online extension to use the editor when you search or write emails ( )

Answer Key

Lesson 1

Choose

Q	A
1	c
2	b
3	c
4	b
5	a
6	c
7	b
8	a
9	b
10	c
11	b
12	c
13	b
14	c
15	c
16	b
17	c
18	b
19	c

Put T or F

Q	A
1	F
2	T
3	T
4	F
5	F
6	T
7	T
8	F
9	T
10	T
11	T
12	F
13	T
14	T

Lesson 2

Choose

Q	A
1	b
2	b
3	b
4	c
5	b
6	c
7	a
8	b
9	b
10	a
11	b
12	c
13	a
14	c
15	b
16	a
17	b

Put T or F

Q	A
1	F
2	T
3	F
4	T
5	F
6	F
7	T
8	T
9	T
10	F
11	T
12	T
13	T

Lesson 3

Choose

Q	A
1	c
2	b
3	c
4	a
5	b
6	c
7	a
8	a
9	b
10	a
11	c
12	b
13	c
14	b
15	c

Put T or F

Q	A
1	F
2	T
3	F
4	T
5	F
6	F
7	T
8	F
9	T
10	F
11	F
12	T
13	F
14	F
15	T
16	F
17	T

Lesson 4

Choose

Q	A
1	a
2	b
3	c
4	c
5	a
6	c
7	a
8	b
9	b
10	b
11	a
12	a
13	c
14	c
15	c
16	a
17	c

Put T or F

Q	A
1	F
2	F
3	T
4	F
5	T
6	T
7	T
8	F
9	T
10	T
11	T
12	F
13	T
14	T
15	F

Lesson 5

Choose

Q	A
1	c
2	b
3	a
4	b
5	c
6	a
7	a
8	b
9	a
10	c
11	a
12	c
13	a
14	c
15	a
16	b
17	c
18	b
19	c
20	b

Put T or F

Q	A
1	T
2	F
3	T
4	F
5	F
6	F
7	T
8	F
9	T
10	T
11	T
12	F
13	F
14	T
15	T
16	F

Lesson 6

Choose

Q	A
1	a
2	b
3	c
4	b
5	c
6	a
7	c
8	b
9	b
10	a
11	a
12	c
13	c
14	c
15	a

Put T or F

Q	A
1	T
2	F
3	T
4	F
5	T
6	F
7	F
8	F
9	F
10	F
11	T
12	T
13	T
14	T
15	T











